



CHARGING POLICY

Responsibility: Governing Body

Approved: September 2021

To be reviewed: Annually or in event of legislation/LA guidance/fee changes.

Last reviewed: September 2024, November 2025 (added statutory references, improved readability)

1. Introduction

1.1 All education during school hours is free, in line with the **Education Act 1996, Sections 449–462** which govern charging and remissions.

2. Parental Contributions

2.1 When organising school trips or visits that enrich the curriculum and educational experience of the children, the school may invite parents to contribute to the cost. **The school will subsidise costs wherever possible, but some trips may require sufficient contributions to go ahead.** If insufficient contributions are received, a trip may be cancelled. Occasionally, the PTA may contribute to the cost of a trip or visit.

2.2 To enable the Headteacher to make a decision regarding the financial viability of a trip, all contributions must be collected at least seven days in advance of the trip date.

2.3 If a trip goes ahead, it may include children whose parents have not made any contribution. We do not treat these children differently from any others. If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a contribution, the child is allowed to participate fully in the trip or activity.

2.4 Parents have a right to know how each trip is funded. The school provides this information upon request.

2.5 The following is a list of additional activities organised by our school that may require parental contributions. This list is not exhaustive:

- Outdoor adventure activities
- Visits to the theatre
- Musical events

The school will ensure that no child is excluded from an activity because of financial hardship.

3. Music Tuition

3.1 All children study music as part of the normal school curriculum. We do not charge for this.

3.2 There is a charge for individual or group music tuition if this is additional to that offered as part of the National Curriculum. Where peripatetic music teachers conduct individual or small group lessons, a charge for these is made by the tutors concerned.

4. Swimming

4.1 The school organises swimming lessons for children in Key Stage 2 in line with National Curriculum requirements. These take place during school time, and we inform parents of when these lessons are to occur. **No charge is made for curriculum swimming lessons. Transport costs may be charged if not covered by the school budget.** Sport Premium Funding cannot be used to fund swimming as it is part of the National Curriculum.

5. Residential Visits

5.1 The school organises residential visits. The cost of this trip includes board and lodging, transport, materials, entrance to any sites visited, and charges for any activities experienced. **Board and lodging costs are chargeable, but tuition, materials, and transport during school hours remain free unless outside statutory requirements.**

Where available, funding may be provided for children from families on forms of income support, those entitled to Pupil Premium Funding, or in special circumstances, to enable them to take part on a case-by-case basis. This information is stated clearly in letters and is managed discreetly and confidentially by the Headteacher or another representative. Parents will be given the option of a payment plan to spread the costs.

6. Current Fees List (updated Sept 2025 – contact the School Office for current information)

- Hot School Meals: £2.55 per day
- Breakfast Club: £3.50 per session (£2 8am drop-off, £1 8:15am drop-off)

Fees are reviewed periodically and published via the school office and website.