



St. Peter and St. Paul C. E. Primary School, Burgh-le-Marsh

Behaviour and Discipline Policy

1 Aims and objectives

- 1.1. The ideal which the school seeks to achieve is self-discipline founded on mutual respect for one another's needs and feelings. This goal can usually be met by teaching the children to behave politely and with consideration for others and to take care of their own and school property. Teaching these ideals leads to a happy working atmosphere in which constructive learning can take place.

2. Disciplinary Action

- 2.1. When necessary, ordinary discipline will be enforced through a system of reminders to be determined in the first instance by the class teacher. Decisions made will be based on the misdemeanour, the child's age and the needs of the whole class. Such measures may include the withdrawal of playtime or the setting of extra work.
- 2.2. In the event that poor behaviour continues and no reasonable cause can be found, the parent of the child will be invited to discuss the problem with the school and determine a future plan of action. If no improvement is forthcoming, the Headteacher will consider exclusion. Parents will always be notified of any exclusions by using recorded delivery post. In cases of exclusion by the Headteacher, the Pupil Discipline Panel will meet. If they uphold the exclusion parents will be advised of their right of appeal.
- 2.3. Where children are involved in fighting, the school considers that it is a responsible action on behalf of members of staff to separate the children to prevent them from harming each other. In such circumstances, the Headteacher will also consider whether exclusion is to be an appropriate form of punishment.
- 2.4. If behavioural problems arise at mid-day, parents will be informed via a colour coded behavioural form. Should a child receive three forms, the parents will be notified by post that a further incident will result in their child being excluded from the school at lunchtimes for 5 school days.
- 2.5. Should the school feel that an incident is serious enough to warrant immediate action, the parents will be telephoned, if possible, and also given a written account of the problem. This may result in immediate lunchtime exclusion for 5 school days. Exclusion is defined as being off the school premises between 11.45am and 12.45pm (or 1pm in Key Stage 1) and having their lunch at home.

3. Bullying

- 3.1. The school takes the problem of bullying seriously. We consider behaviour intended to cause harm or distress, either physical or emotional to another person who may find it difficult to defend him/herself as bullying.

- 3.2. All staff regard it as part of their responsibility to prevent bullying in school and will react, firmly and promptly where bullying is identified, providing support for victims where necessary.
- 3.3. All incidents reported will be investigated. This will involve speaking to all parties involved as well as any witnesses.
- 3.4. A decision will then be taken on an appropriate form of action such as:-
- i) Informing the parents of those concerned.
 - ii) Trying to ensure the bully understands why his/her behaviour is unacceptable and obtaining a written apology.
 - iii) Imposing sanctions against a bully.
 - iv) Insisting upon the return of any items "borrowed" or stolen.
- 3.5 After taking action, it may be necessary to hold a follow-up meeting with the victim's family to report progress. All staff members will be informed about any incidents and a written record will be kept of incidents, interviews and action taken.
- 3.6 In addition there will be lessons and assemblies on the subject of bullying held throughout the school year as part of our commitment to preventing the problem of bullying.
- 4. School Reward System**
- 4.1 To encourage good behaviour a school reward system has been established which enables each child to gain stickers for good manners, kindness, helpfulness and thoughtfulness. This leads to a Good Conduct Award which is presented to the child in a special assembly to which parents are invited.

This policy was approved at a Governors' Meeting held on:

Signed:

Chair of Governors

Date: